



# Exchange Rate Import Installation & User Guide

For:  
**Microsoft Dynamics<sup>TM</sup> GP**

Versions

v10, 11, 12, 14, 16 & 18



EXCHANGE RATE IMPORT BY OLYMPIC SYSTEMS, INC.

# New System Installation & User Guide

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## Introduction

The Olympic Exchange Rate Import (ERI) program uses advanced .NET technology to automatically add currency exchange rates to the Microsoft Dynamics GP database. Once setup is complete, Exchange Rate Import provides an unmanned automated process to import daily exchange rates.

The EXCHANGE RATE IMPORT program imports exchange rates published from any of several data sources:

- The European Central Bank – Daily Rates
- The Bank of Canada – Daily Rates
- Open Exchange Rates – Live Rates
- Commonwealth Foreign Exchange Bank – Live Rates
- Yahoo Finance – Live Rates

Each data source maintains their own list of available currencies: Contact our offices with questions.

Rates are imported into the exchange rate tables stored in the Microsoft Dynamics GP system database.

Daily Rates are based on the regular daily concertation procedure between central banks.

The concertation procedure normally completes at:

4:15 p.m. Central European Time or 10:15 a.m. Eastern Standard Time) for the European Central Bank

4:30 p.m. Eastern Standard Time for The Bank of Canada

Commonwealth Foreign Exchange and Yahoo Finance can be set for most any time

The reference rates are all published in reference to:

Euros for the European Central Bank

Canadian Dollars for the Bank of Canada

US Dollars for the Commonwealth Foreign Exchange, Open Exchange Rates and Yahoo Finance

The Exchange Rate Import program uses the ratio between rates to create exchange rate tables between currencies. .  
For example: Using the European Central Bank - the USD rate for April 29, 2005 was 1.2957. This means 1.2957 dollars per Euro. The Canadian Dollar rate versus the Euro for April 29, 2005 was 1.6191. This means 1.6191 Canadian Dollars per Euro. The implied rate between the Canadian Dollar and the US Dollar was  $(1.6191/1.2957)$  or 1.2495947 Canadian Dollars per US Dollar. Alternately  $(1.2957/1.6191)$  or 0.8002594 US Dollars per Canadian Dollar.

The EXCHANGE RATE IMPORT supports GP Exchange Tables based on both multiply and divide calculation methods.

# Chapter 1: Exchange Rate Import (ERI) Software Installation

Complete the Microsoft Dynamics GP setup before installing your Olympic Exchange Rate Import (ERI) software.

These instructions apply to Windows 7 or Windows Server 2008 - Your Operating System may be slightly different, please consult your Microsoft Partner with any questions.

## Installing Olympic Exchange Rate Import (ERI)

Use the instructions in this section to install Exchange Rate Import in a single or multi-user environment. Exchange Rate Import is downloaded as a compressed file.

### Step 1 – Extract the Software

Extract the Exchange Rate Import download to your desktop or downloads directory.

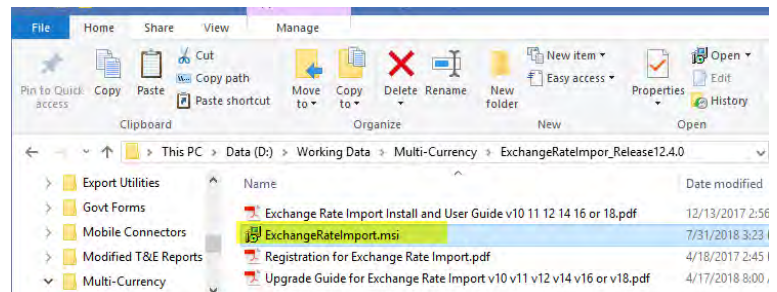
**The following files will be extracted: (along with instruction user guides)**

- ExchangeRateImport (Directory)
  - ExchangeRateImport.msi

### Step 2 – Launch the Exchange Rate Import (ERI) Setup Wizard

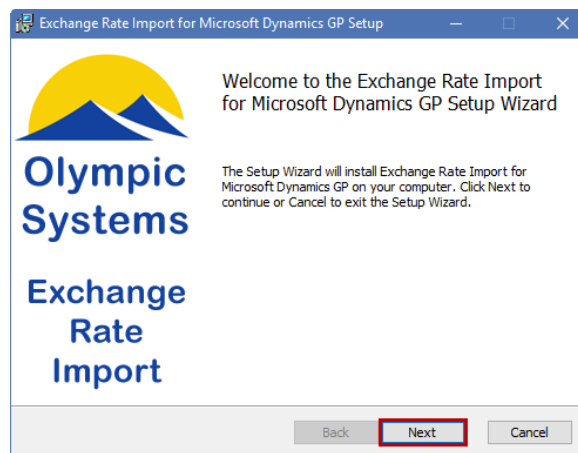
Locate the software download

**Double Click** on ExchangeRateImport.msi file:



Double Click on Exchange Rate Import.msi file:

The Exchange Rate Import Setup Wizard will open and assist you through the steps required to install the ERI software.



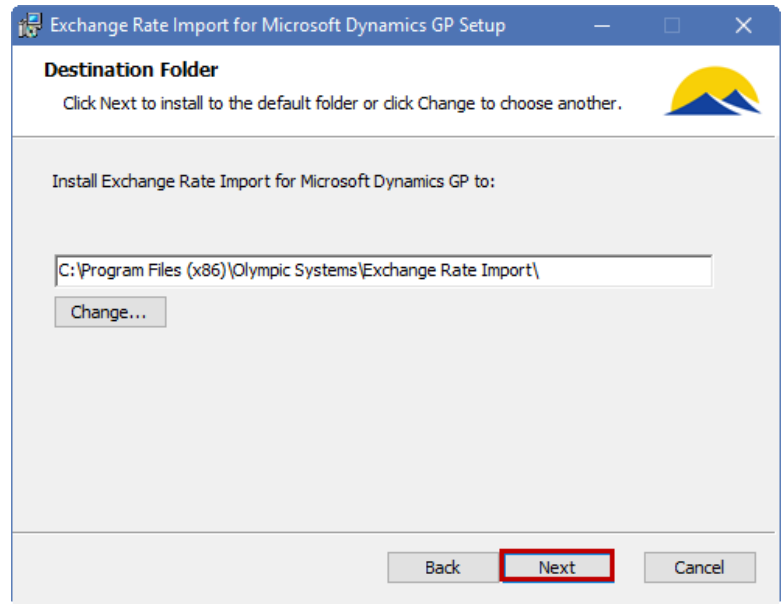
**Click Next.**

## Select Installation Folder

Select a location to install ERI software.

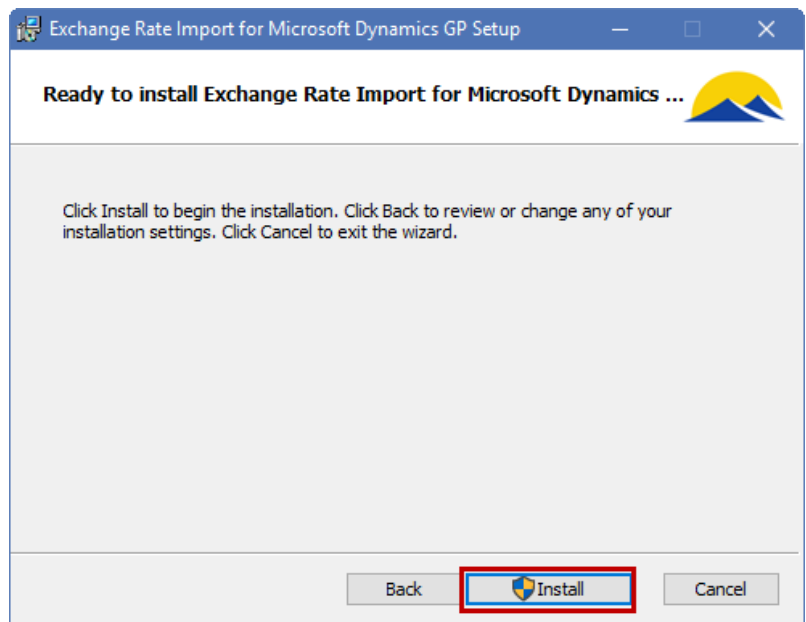
Use the **Change** button to change the location.

Click **Next** to continue.



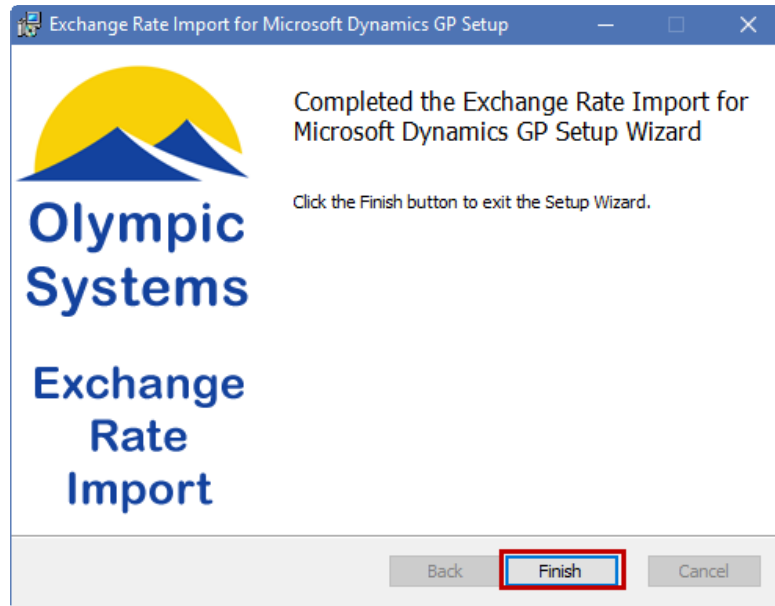
## Confirm Installation

Click **Install** to start the installation



## Installing Complete Window

Exchange Rate Import has been successfully installed.



**Click Finish** to exit the Installation Wizard.

## Check Windows Update for .NET Framework

It is recommended that Windows Update be run in order to check for any critical updates to the .NET Framework.

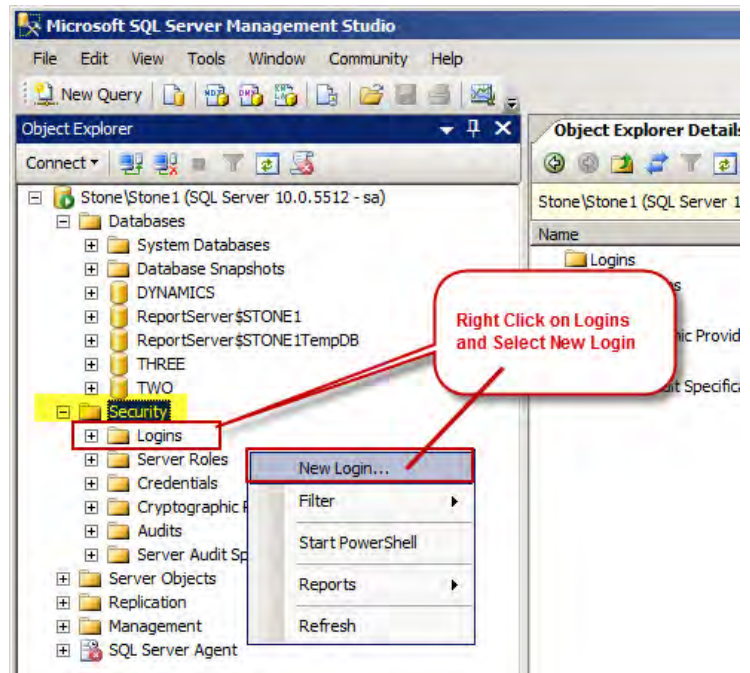


## Creating a SQL Server Logon Account

Create a new MS SQL Logon Account with access to the Dynamics database and membership in the DYNGRP

(Note this is an optional step – users may use the ‘sa’ or any other standard SQL Logon provided the account has similar access rights)

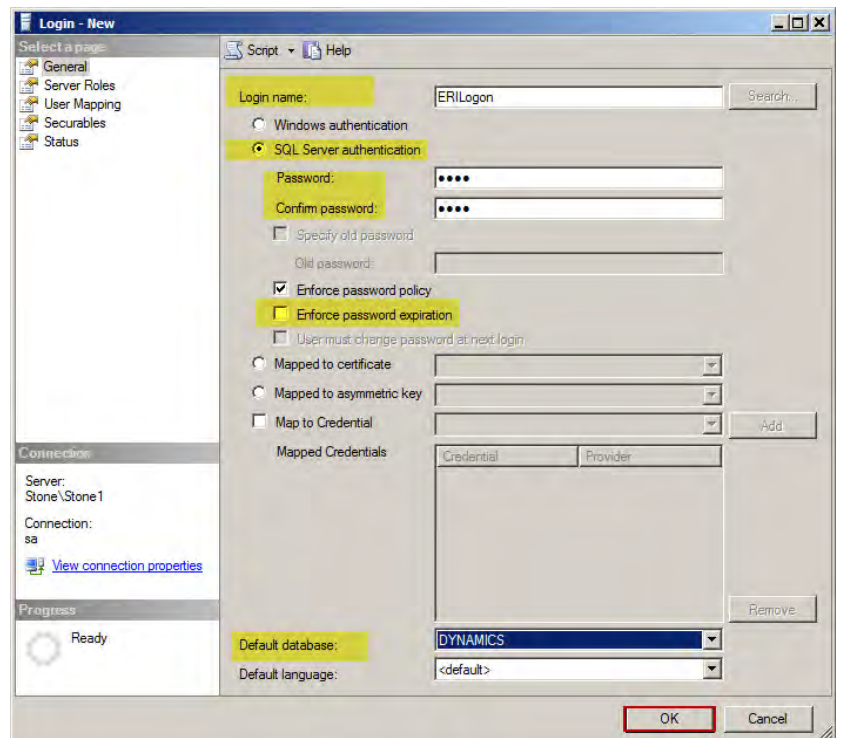
- Open SQL Server Management Studio.
- Connect to the SQL Server database where you would like to create a login.
- Open the Security folder.
- Right-click on the Logins folder and select New Login.



In the Login - New (General Page)

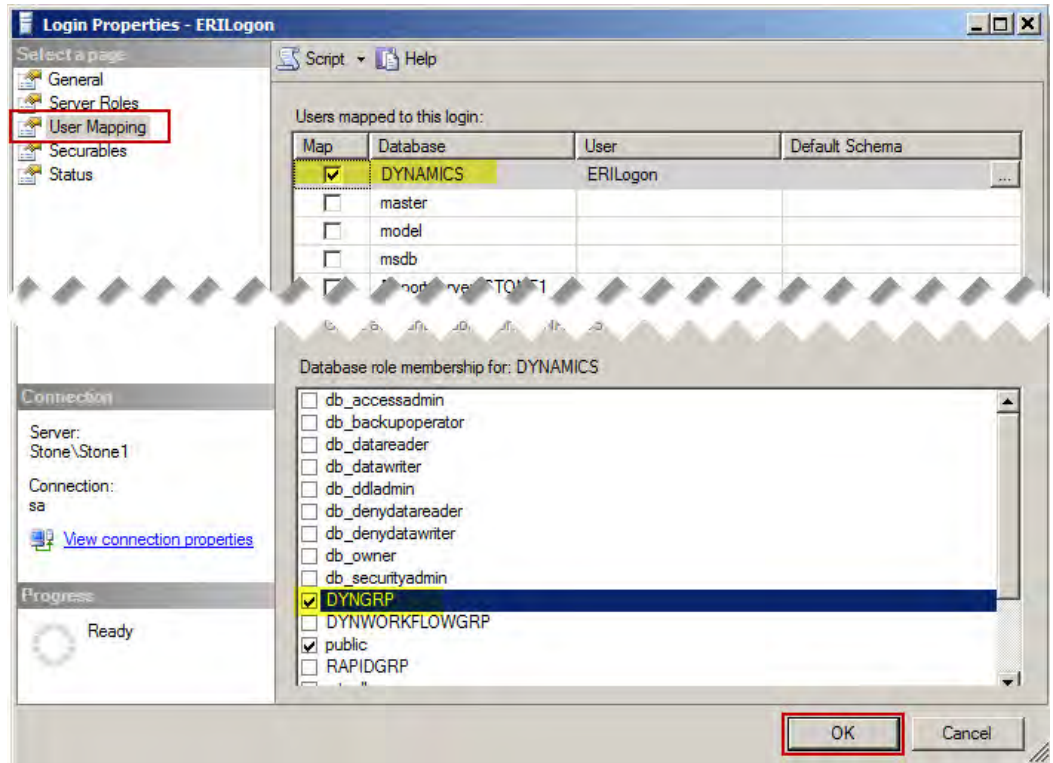
- Enter the Login Name - our example is ERILogon
- Click SQL Server authentication
- Enter & Confirm a password
- Uncheck the Enforce password expiration
- Select DYNAMICS as the Default database

Next Click on the User Mapping Page in the Select a page section



In the Login Properties (User Mapping Page)

- Check the DYNAMICS database in the Users mapped to this login section
- Check DYNGRP role in the Database role membership for Dynamics section
- Click OK to save the new login



This completes the software Installation step for Exchange Rate Import.

## Chapter 2: Configuration of ERI Software

Launch Olympic Systems Exchange Rate Import

**Start > All Programs > Olympic Systems > Exchange Rate Import**

Add New Configuration

**Click Configuration**

Then **Select Add New Configuration** to start building the configuration.

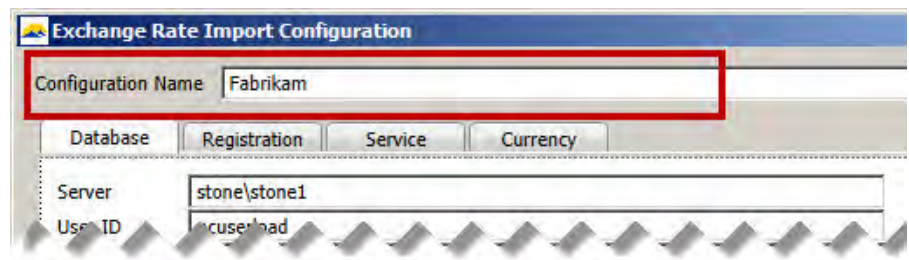


**Note:** Users may have one or more Configuration ID pulling from either the same source or from different sources

Enter a **Configuration Name**:

**In this Example we use Fabrikam**

Note: If a configuration name is not provided, a default one will be entered when you select the system from the drop down and will be the Site Name. If a configuration already exists with the same name, you will be warned when trying to save and the save will not occur until you make the configuration name unique.



Configure Database

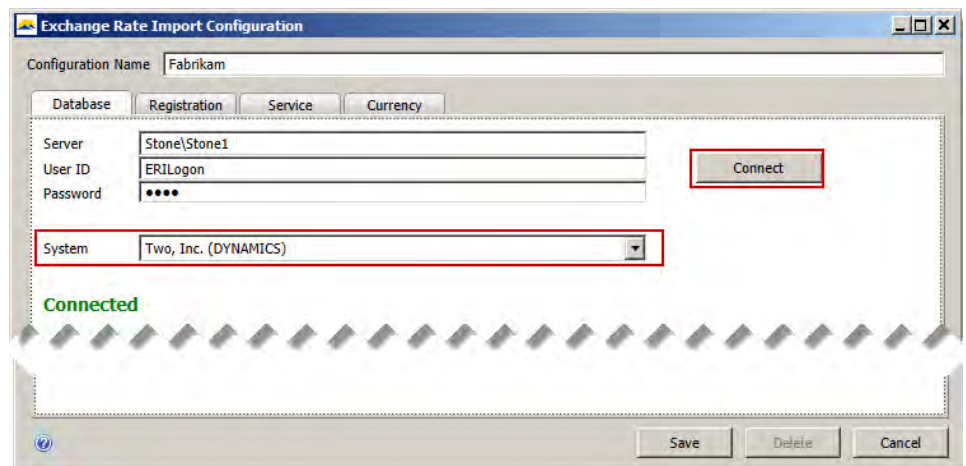
Enter the **Server Name**:

**Note:** this is the name of the SQL Server and Instance (if using) separated by a backslash "\"

Enter the login **User ID**:

Enter the **Password**:

**Click Connect**



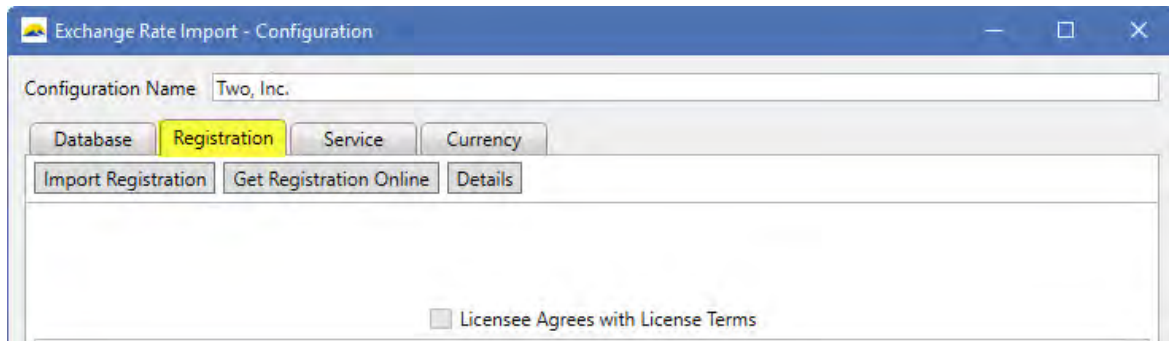
Select the System Database

## Configure Registration

Click on the **Registration** tab.

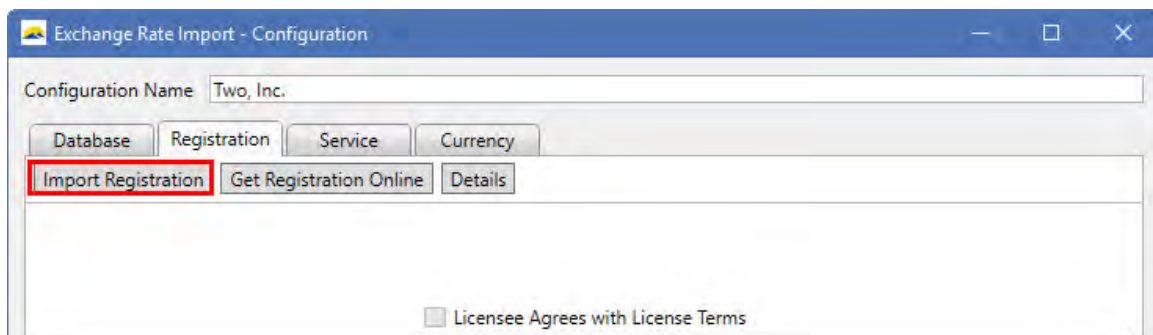
In this version the user has 2 options to configure the registration of the software

1. **Import Registration :**
2. **Get Registration Online button:**



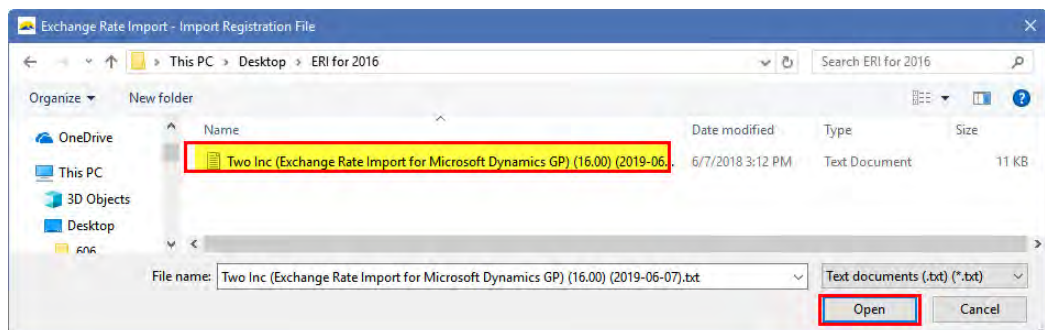
### 1. Import Registration Option

Click on the **Import Registration** button:



In the Open window path to the location of the Exchange Rate Import registration token that was provided when you purchased your software.

Select the token file.

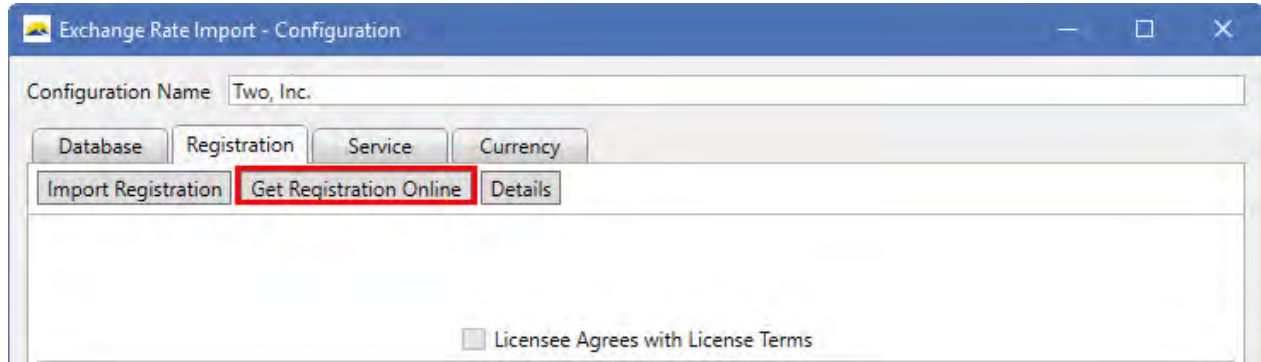


**Click Open**

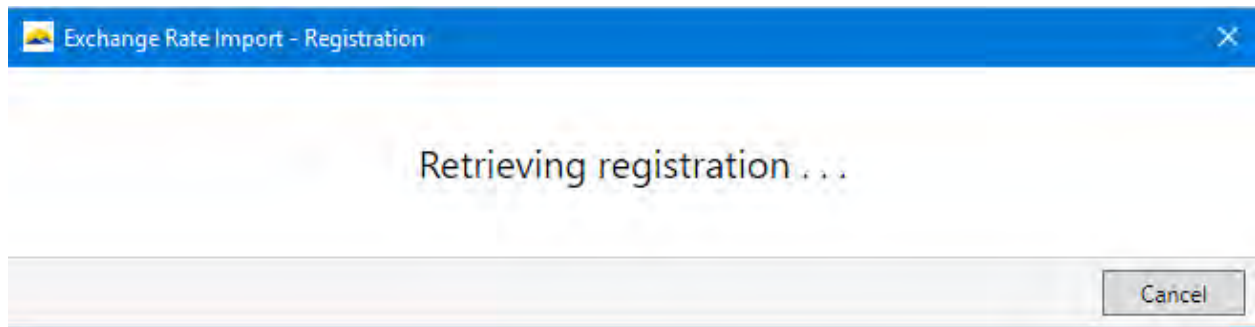
**Continue to the License Agreement Section:**

## 2. Get Registration Online Option

Click on the **Get Registration Online** button:



The software will send a request over the internet to get the registration token online.



If the existing registration is current the user will receive this message and ask if the user wants to be notified when a new key is available.

**(See the Get Notified Section for more details)**



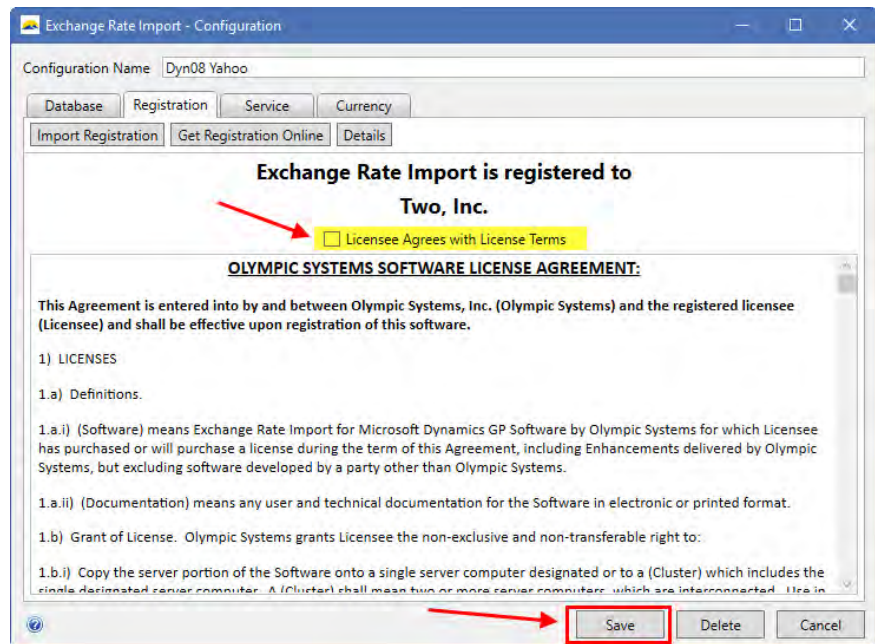
## License Agreement Section:

The software will retrieve the registration. User must Review and Agree to License.

Review the License Agreement

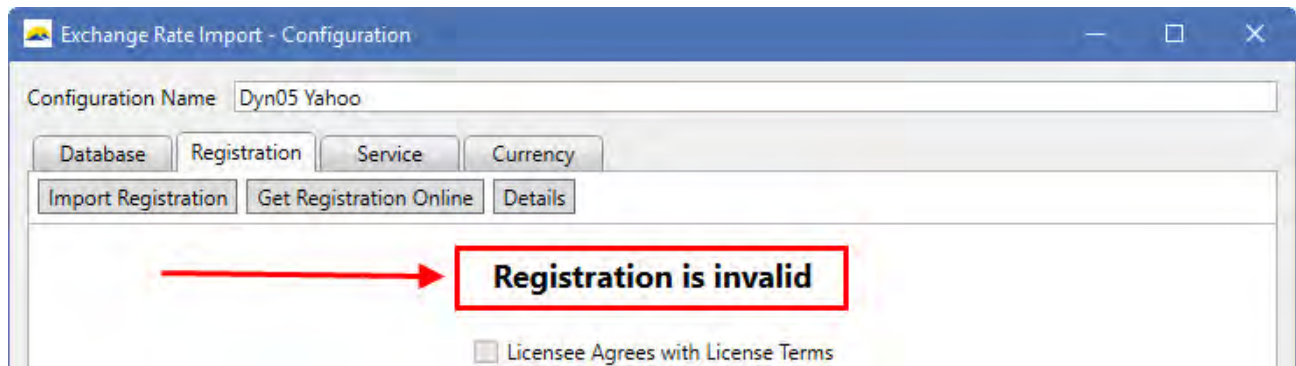
Check the “Licensee Agrees with License Terms” check box

Click Save



When manually importing the Registration it is possible to get an error:

In the event that you receive” Registration is invalid“ message –Click on the Details button

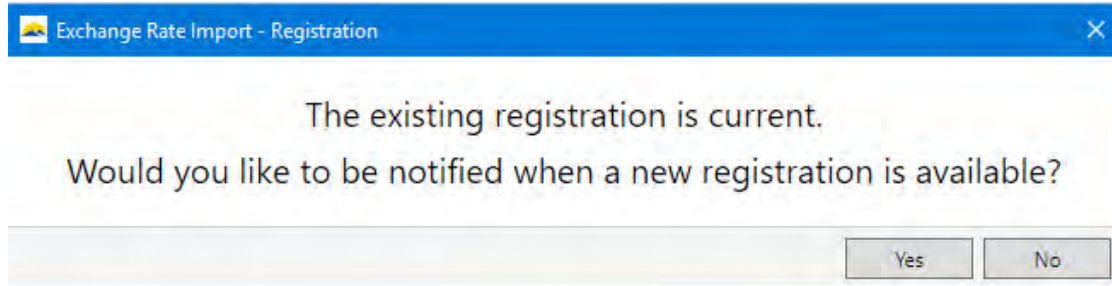


Send a screen shot of the Details window to either your Service Provider or contact Olympic Systems for assistance.

Exchange Rate Import - Registration Details		
	From Registration	From Program
Registration Type	4.3	4.3
Product Name	Exchange Rate Import for Microsoft Dynamics GP	Exchange Rate Import for Microsoft Dynamics GP
Site Name	Two, Inc.	Two, Inc.
Version	14	16
Exchange Rate Source	Yahoo	
Renewal Date	6/7/2019	
Expiration Date	7/7/2021	

## Get Notified Section

If the existing registration is current, the user will receive be asked if they want to be notified when a new keys is available

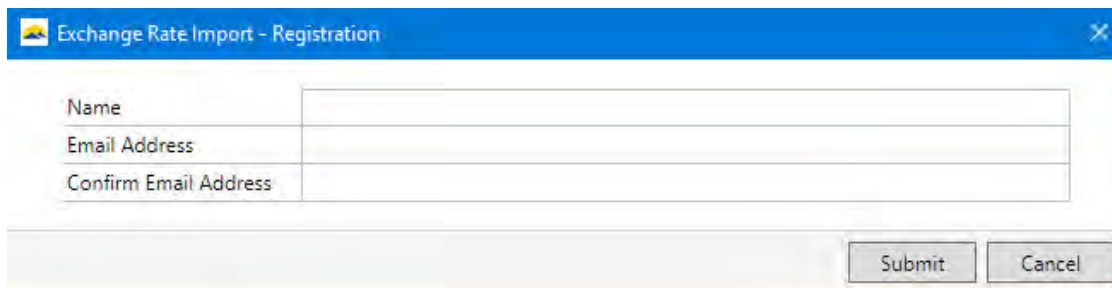


Exchange Rate Import - Registration

The existing registration is current.  
Would you like to be notified when a new registration is available?

Yes No

The user should complete this form or click cancel if notification is not needed.



Exchange Rate Import - Registration

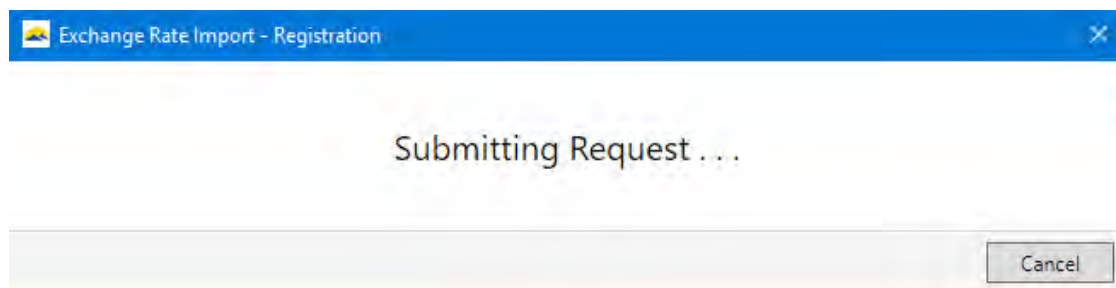
Name

Email Address

Confirm Email Address

Submit Cancel

The users request will be submitted

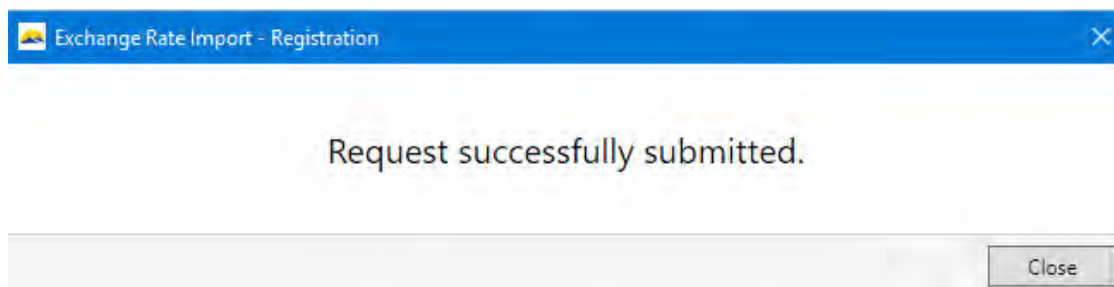


Exchange Rate Import - Registration

Submitting Request ...

Cancel

And the user will receive this message confirming the request was successful



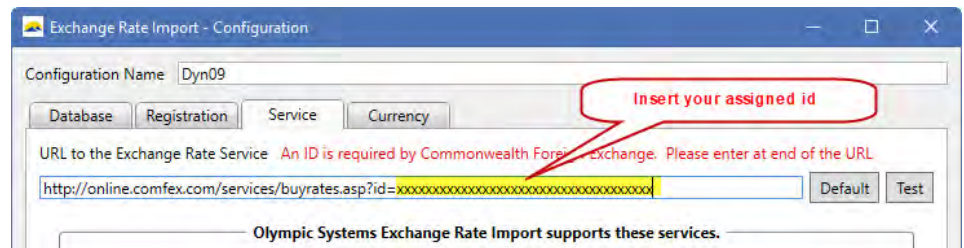
Exchange Rate Import - Registration

Request successfully submitted.

Close

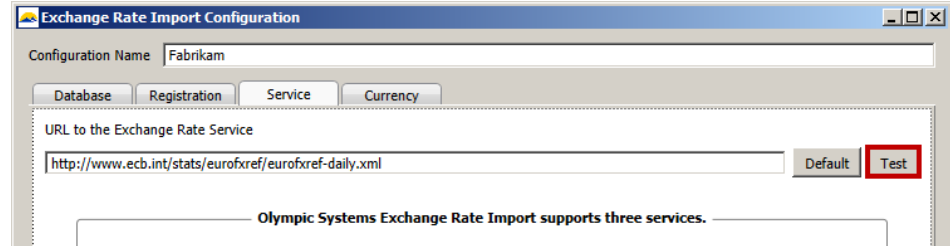
**This Completes the Configuration step for Exchange Rate Import.**

**Click the Default button**



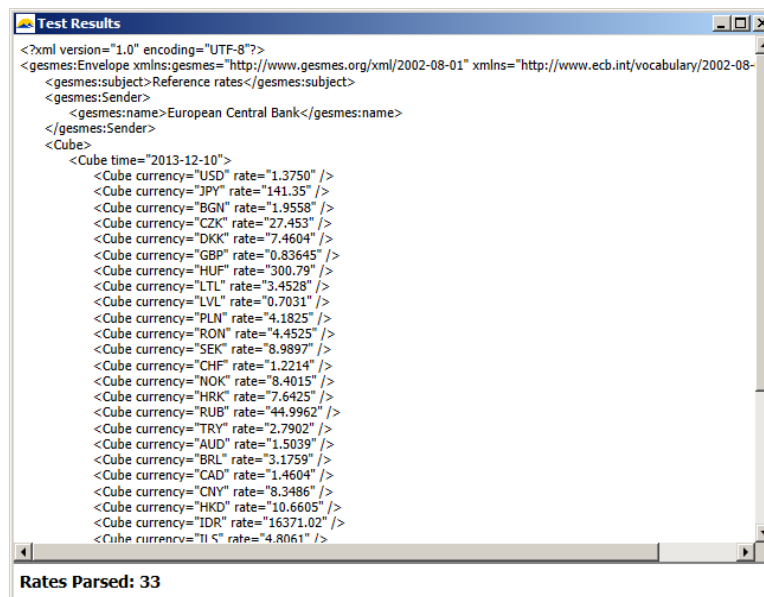


## Test the Import Service



Click the **Test** button

If your connection from the server to the service is correct you should receive a results window like this:



## Configure Currency Setup

Click on the Currency tab

Configuration of this window is broken up into 3 sections:

1. Service Base Currency ID
2. Currency (ISO) Code Setup
3. Exchange Table Setup

Exchange Rate Import Configuration

Configuration Name: Fabrikam

Database | Registration | Service | **Currency**

Service Base Currency ID:

Currency Code Setup			Exchange Table Setup				
Currency ID	Description	Code	Table ID	Table Desc	Originating	Functional	Disable
Z-AUD	Australian Dollars	AUD	Z-AUD-AVG	Australian-Average	Z-AUD		<input type="checkbox"/>
Z-C\$	Canadian Dollars	CAD	Z-AUD-BUY	Australian-Buy	Z-AUD		<input type="checkbox"/>
Z-EURO	European Euro	EUR	Z-AUD-SELL	Australian-Sell	Z-AUD		<input type="checkbox"/>
Z-NZD	New Zealand Dollars	NZD	Z-C\$-AVG	Canadian-Average	Z-C\$		<input type="checkbox"/>
Z-SA	South African Rand	ZAR	Z-C\$-BUY	Canadian-Buy	Z-C\$		<input type="checkbox"/>
Z-SGD	Singapore Dollar	SGD	Z-C\$-SELL	Canadian-Sell	Z-C\$		<input type="checkbox"/>
Z-UK	Pound	GBP	Z-EURO-AVG	European Euro-AVG	Z-EURO		<input type="checkbox"/>
Z-US\$	US Dollars	USD	Z-EURO-BUY	European Euro-Buy	Z-EURO		<input type="checkbox"/>
			Z-EURO-SELL	European Euro-Sell	Z-EURO		<input type="checkbox"/>
			Z-NZD-AVG	New Zealand-Average	Z-NZD		<input type="checkbox"/>
			Z-NZD-BUY	New Zealand-Buy	Z-NZD		<input type="checkbox"/>
			Z-NZD-SELL	New Zealand-Sell	Z-NZD		<input type="checkbox"/>
			Z-SA-ALL	South Africa-All	Z-SA		<input type="checkbox"/>
			Z-SGD-ALL	Singapore-All	Z-SGD		<input type="checkbox"/>
			Z-UK-AVG	United Kingdom-Average	Z-UK		<input type="checkbox"/>
			Z-UK-BUY	United Kingdom-Buy	Z-UK		<input type="checkbox"/>
			Z-UK-SELL	United Kingdom-Sell	Z-UK		<input type="checkbox"/>

Save Delete Cancel

## Assign Service Base Currency

Exchange Rate Import Configuration

Configuration Name: Fabrikam

Database | Registration | Service | **Currency**

Service Base Currency ID: Z-EURO

Currency Code Setup Exchange Table Setup

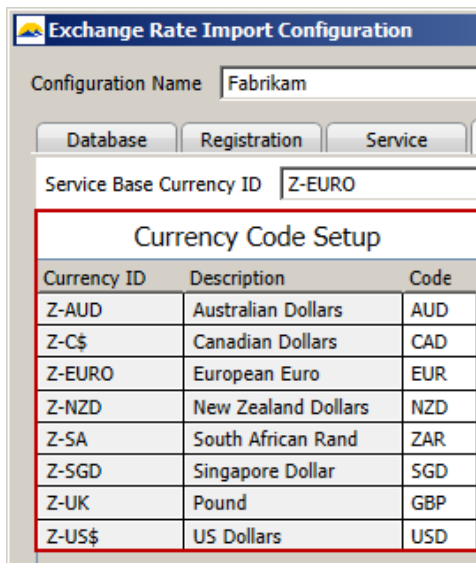
Each Service has a different 'Base Currency ID'

European Central Bank = Euro  
Bank of Canada = Canadian Dollars  
Open Exchange Rate = US Dollars  
Yahoo Finance = US Dollars  
Commonwealth = US Dollars

Select the Service Base Currency ID associated with the registered service.

## Currency (ISO) Code Setup

In the Currency Code Setup section enter the correct Currency ISO code for each Currency ID

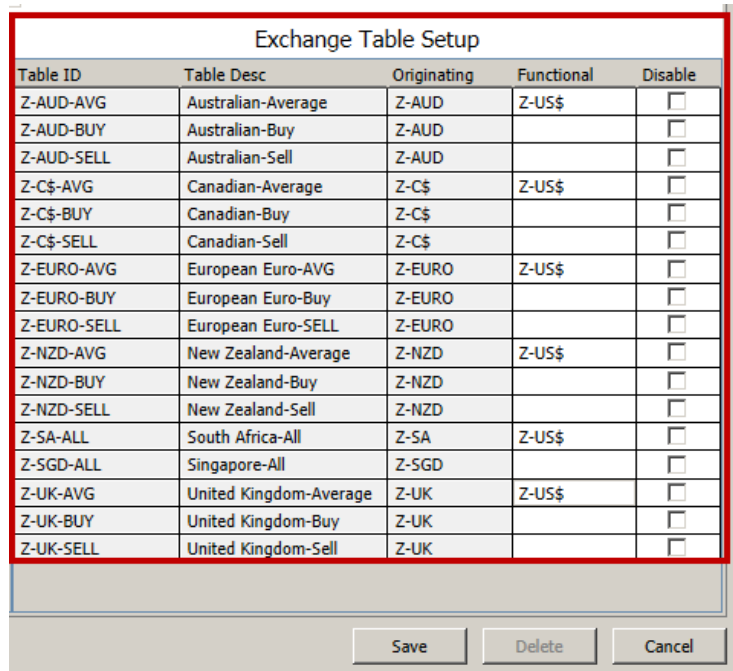


The screenshot shows the 'Exchange Rate Import Configuration' window. The 'Configuration Name' is 'Fabrikam'. The 'Service Base Currency ID' is 'Z-EURO'. The 'Currency Code Setup' table is highlighted with a red border.

Currency ID	Description	Code
Z-AUD	Australian Dollars	AUD
Z-C\$	Canadian Dollars	CAD
Z-EURO	European Euro	EUR
Z-NZD	New Zealand Dollars	NZD
Z-SA	South African Rand	ZAR
Z-SGD	Singapore Dollar	SGD
Z-UK	Pound	GBP
Z-US\$	US Dollars	USD

## Exchange Table Setup

In the Exchange Table Setup section enter the correct Functional Currency ID for each Table to be updated



The screenshot shows the 'Exchange Table Setup' window. The table is highlighted with a red border. At the bottom are 'Save', 'Delete', and 'Cancel' buttons.

Table ID	Table Desc	Originating	Functional	Disable
Z-AUD-AVG	Australian-Average	Z-AUD	Z-US\$	<input type="checkbox"/>
Z-AUD-BUY	Australian-Buy	Z-AUD		<input type="checkbox"/>
Z-AUD-SELL	Australian-Sell	Z-AUD		<input type="checkbox"/>
Z-C\$-AVG	Canadian-Average	Z-C\$	Z-US\$	<input type="checkbox"/>
Z-C\$-BUY	Canadian-Buy	Z-C\$		<input type="checkbox"/>
Z-C\$-SELL	Canadian-Sell	Z-C\$		<input type="checkbox"/>
Z-EURO-AVG	European Euro-AVG	Z-EURO	Z-US\$	<input type="checkbox"/>
Z-EURO-BUY	European Euro-Buy	Z-EURO		<input type="checkbox"/>
Z-EURO-SELL	European Euro-SELL	Z-EURO		<input type="checkbox"/>
Z-NZD-AVG	New Zealand-Average	Z-NZD	Z-US\$	<input type="checkbox"/>
Z-NZD-BUY	New Zealand-Buy	Z-NZD		<input type="checkbox"/>
Z-NZD-SELL	New Zealand-Sell	Z-NZD		<input type="checkbox"/>
Z-SA-ALL	South Africa-All	Z-SA	Z-US\$	<input type="checkbox"/>
Z-SGD-ALL	Singapore-All	Z-SGD		<input type="checkbox"/>
Z-UK-AVG	United Kingdom-Average	Z-UK	Z-US\$	<input type="checkbox"/>
Z-UK-BUY	United Kingdom-Buy	Z-UK		<input type="checkbox"/>
Z-UK-SELL	United Kingdom-Sell	Z-UK		<input type="checkbox"/>

**Click Save** to save the Configuration and return to the Exchange Rate Import window.



**This Completes the Configuration step for Exchange Rate Import.**

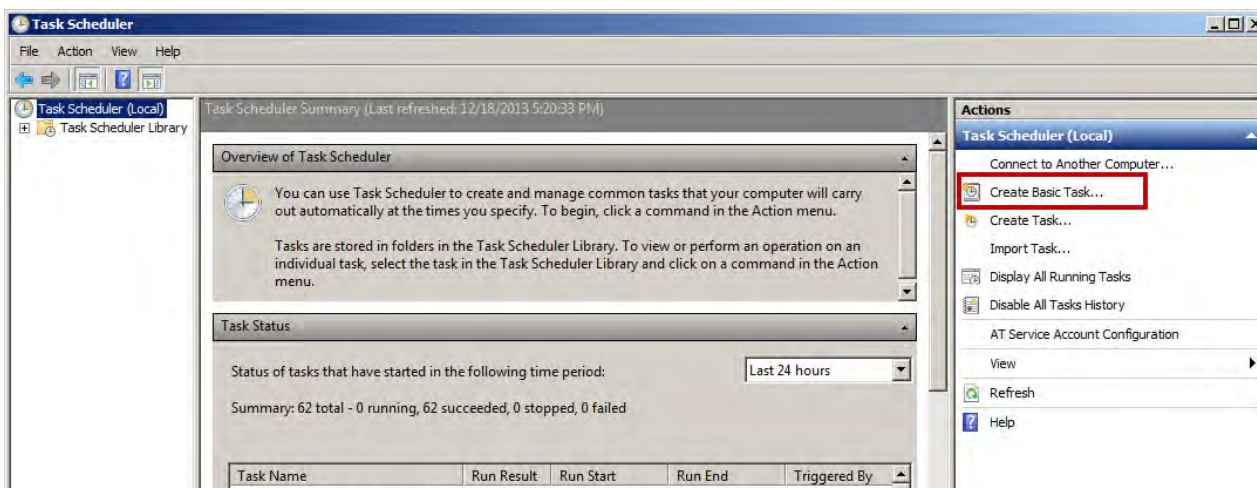
## Chapter 3: Scheduled Task Setup

### Scheduled Tasks

You must be logged on as an administrator to perform these steps.

#### Open Task Scheduler

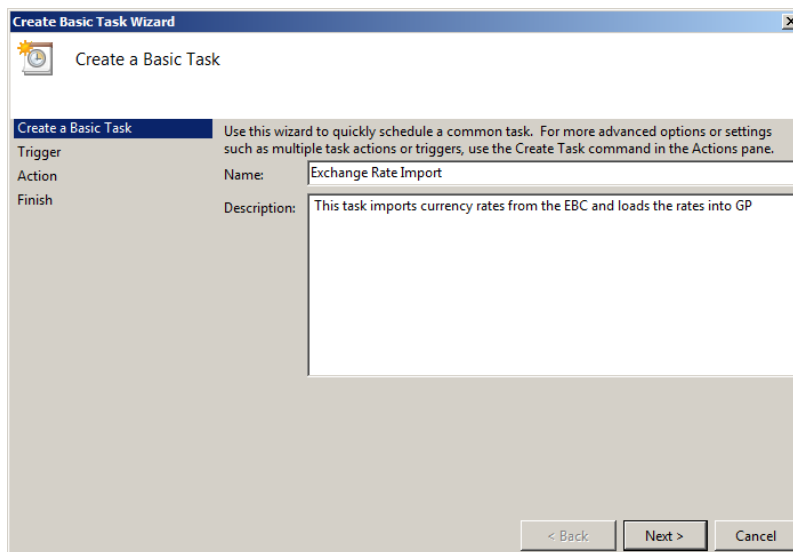
- Click the **Start** button , clicking **Control Panel**, clicking **System and Security**, clicking **Administrative Tools**, and then double-clicking **Task Scheduler**.  If you're prompted for an administrator password or confirmation, type the password or provide confirmation.



- Click the **Action** menu, and then click **Create Basic Task**.

#### Create a Basic Task Window

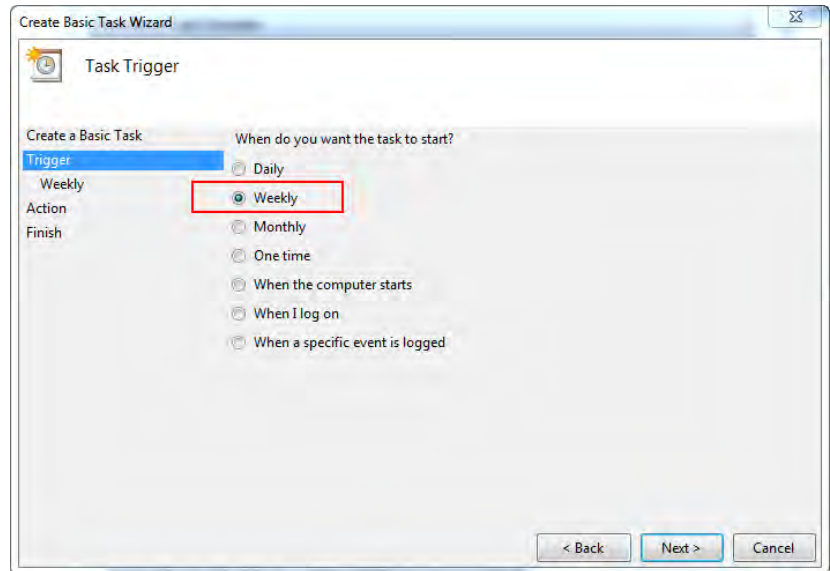
- Type a **Name** for the task and an optional description
- Click **Next**.



## Task Trigger window

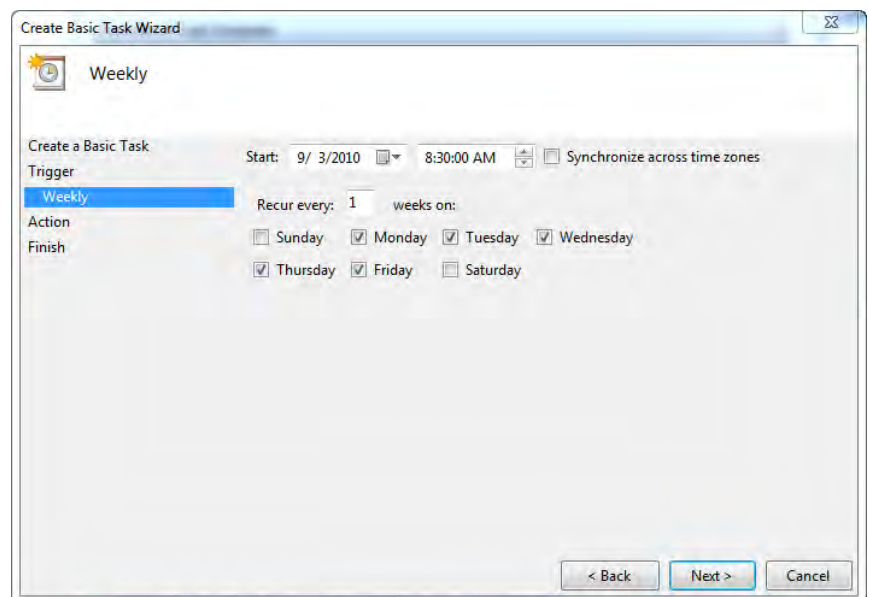
- Click Weekly

- Click Next.



## Weekly window

- Select a Start Time:
  1. After 10:30 am Eastern Time for the European Central Bank.  
**Note:** The ECB from time to time post their rates late and we will often recommend that users setup a second scheduled tasks about 30 minutes after the first one. If the posting are late the second task will pick up the rates. If rates have already been updated the software will skip over the second update.
  2. After 4:30 pm Eastern Time for the Bank of Canada
  3. Any time for Commonwealth Foreign Exchange and Yahoo Finnacle
- Check the Monday, Tuesday, Wednesday, Thursday and Friday Check Boxes

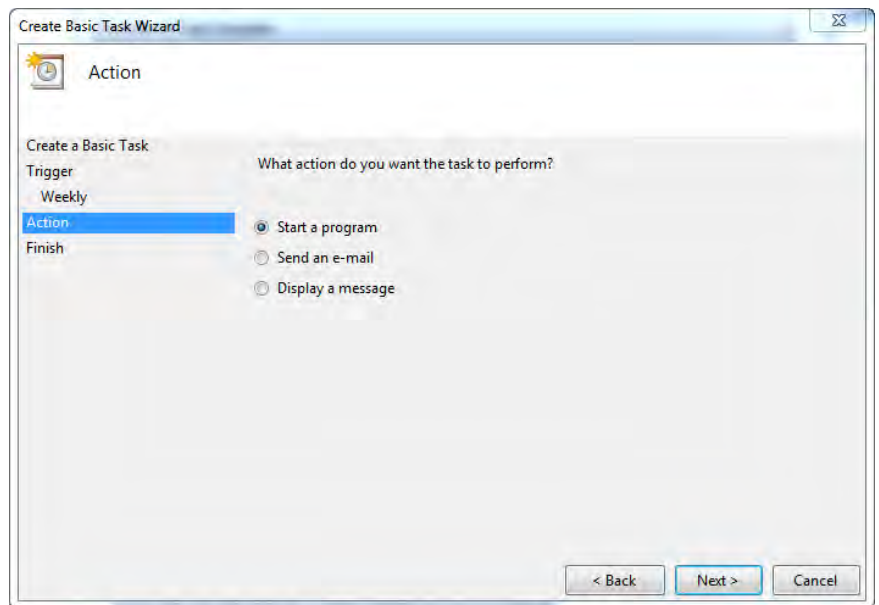


- Click Next.

## Action window

- Select **Start a program**

- Click **Next**.

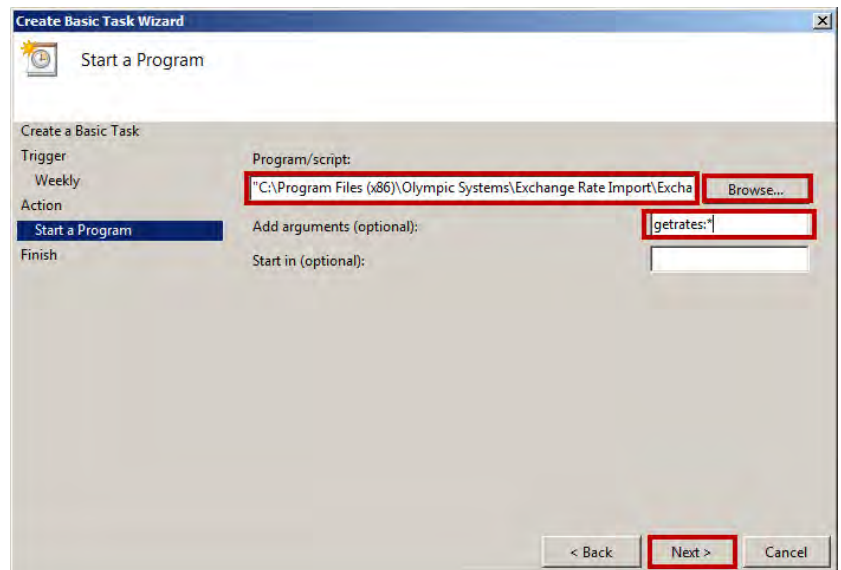


## Start a Program Window

- Click **Browse** to find the ExchangeRateImport.exe program

By default this is located in **c:\Program Files (x86)\Olympic Systems\Exchange Rate Import**

- Add Arguments: **getrates:\***



## Arguments Options:

If you want to do import all configurations then: **getrates:\***

If you want to do one then: **getrates:ConfigurationName**

If the configuration name has a space in it then: **getrates:"Configuration Name"**

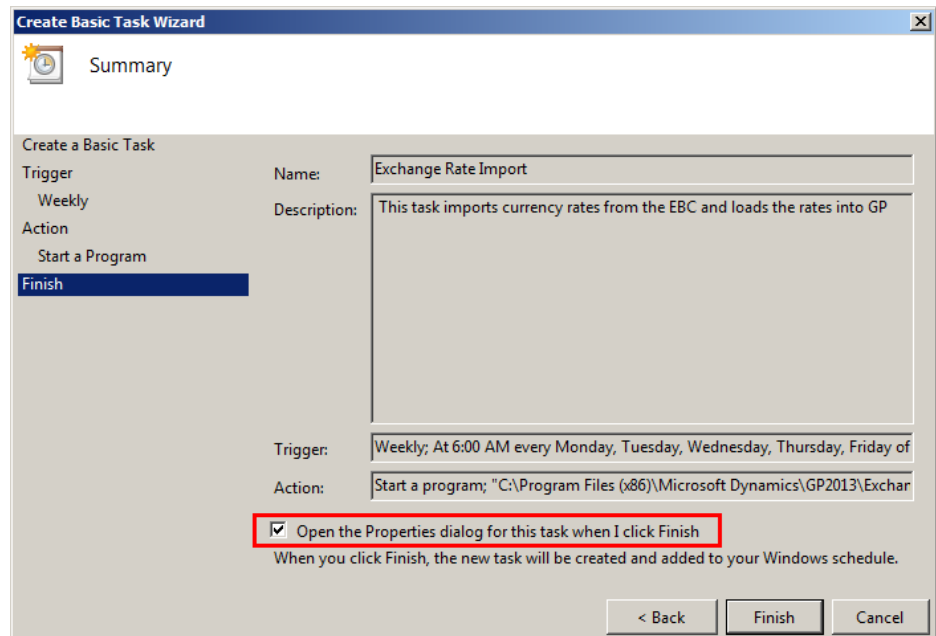
If you want to do two or more but not all then: **getrates:"Configuration One" getrates:ConfigurationTwo**

- Click **Next**.

## Summary window

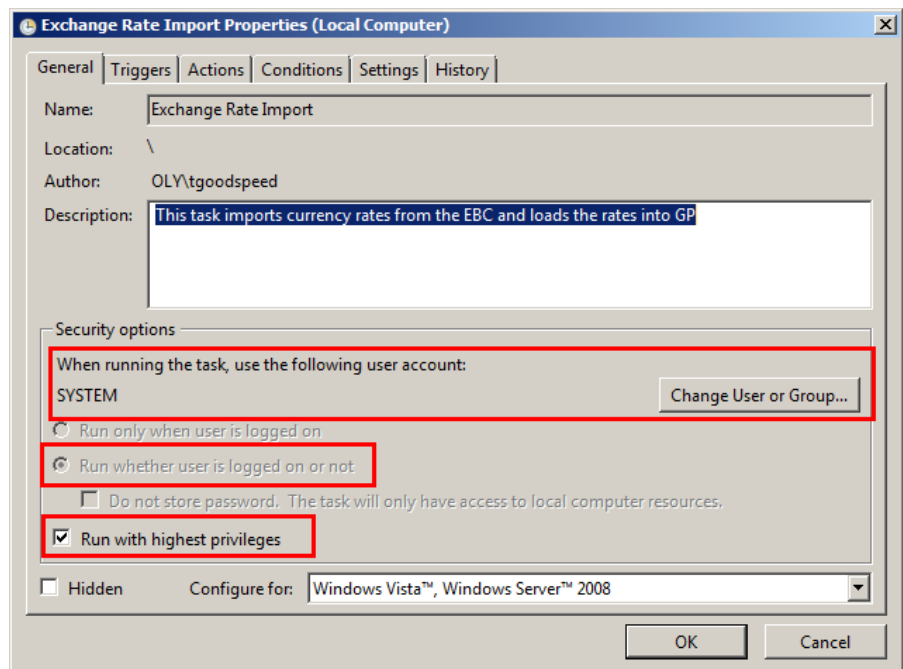
- Check the **Open Properties** dialog check box

- Then **Click Finish**.



## In the General Properties tab:

- Click the Run whether user is logged on or not.
- Check the Run with Highest Privileges
- Change the User Account to a SYSTEM account.
- Make sure the SYSTEM account has permissions to the Exchange Rate Import sub-directory
- Then **Click OK**



This completes the **Scheduled Task Setup** process.

## Chapter 4: Manual Execution of the Exchange Rate Import

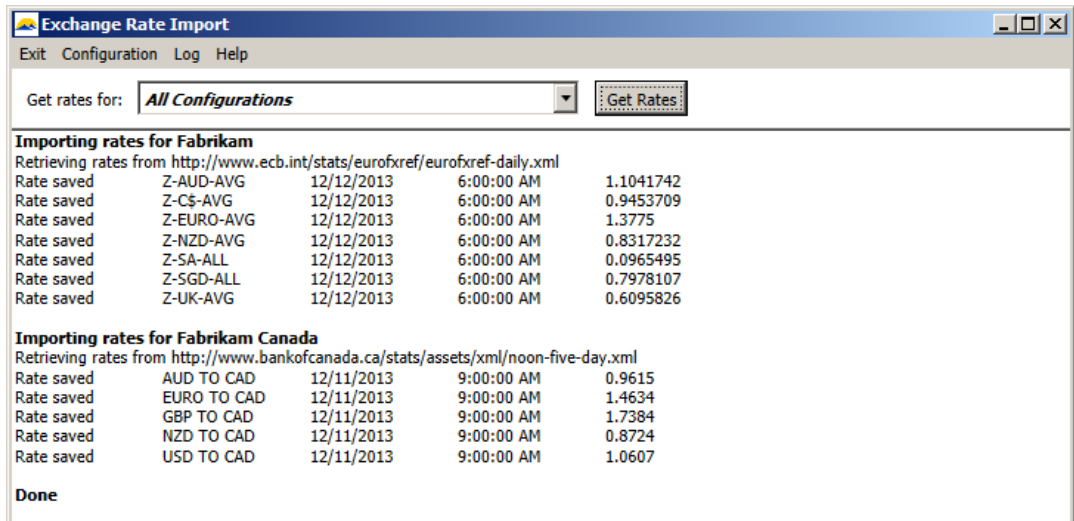
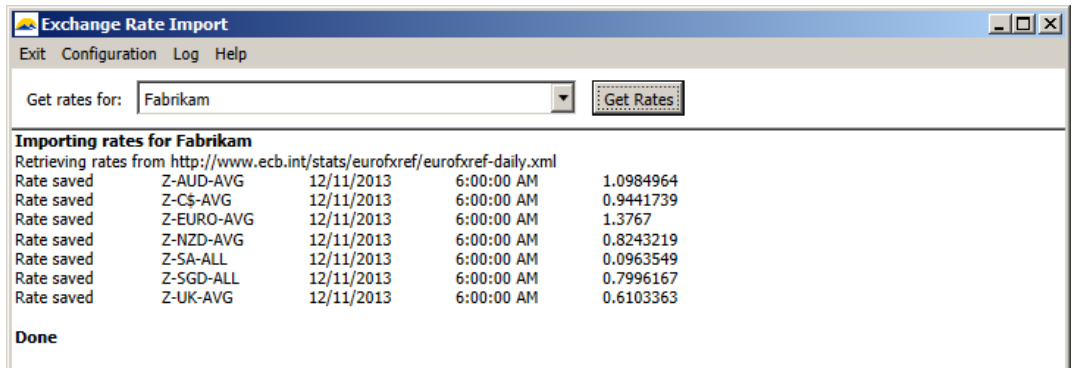
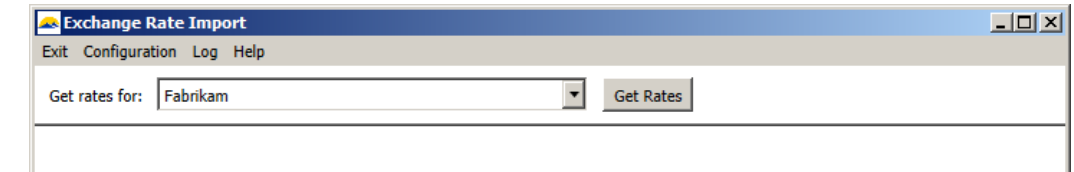
To manually execute the Exchange Rate Import, start the Exchange Rate Import program by going to:  
**Start >> All Programs >> Olympic Systems >> Exchange Rate Import**

### Select a Configuration ID

User may select an individual configuration id or all

### Click Get Rates

The window will display a message indicating status of the import.



Note: This version of ERI now adjusts the saved Exchange Date and Time for the time zone differences between the Service time zone and the client time zone. For example, Commonwealth which publishes continuously from Eastern Time Zone, i.e., a published rate at 12:34 pm Eastern time and the client is Pacific time will get saved to the Exchange Rate table as 9:34 am. Bank of Canada is based on 4:30 Eastern Time Zone which would get saved as 1:30 pm if the client is Pacific Time Zone. European Central Bank is based on 4:00 pm Central Europe Time Zone (which would also be 10 am Eastern) which would get saved as 7 am if the client is Pacific Time Zone. (Note: this is based on the time zone of the PC our software is installed on and not the time zone of the SQL Server, which could be different)



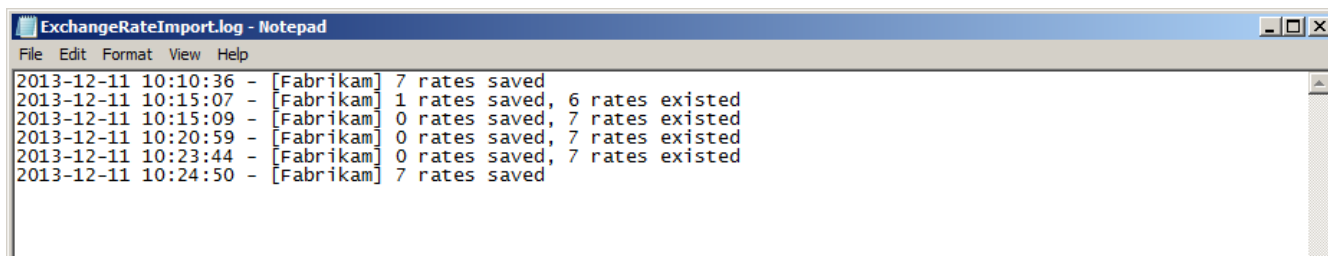
## Chapter 5: Review Log File for Exchange Rate Import

To view Import Log File for the Exchange Rate Import, start the Exchange Rate Import program by going to:

**Start >> All Programs >> Olympic Systems >> Exchange Rate Import**

---

### Select Log and View



A Log file named ExchangeRateImport.log will be created in the C:\ProgramData\Olympic Systems\Exchange Rate Import directory. The log file will show import history.

You can use this action to also clear the log file.

## Chapter 6: Add a New Exchange Table to an Current Configuration

To add a new exchange table to an existing Configuration ID for the Exchange Rate Import, start the Exchange Rate Import program by going to:

**Start >> All Programs >> Olympic Systems >> Exchange Rate Import**

**Note:** Exchange Table setup must first be completed in Dynamics GP.

- Click Configuration

Select the configuration to be edited

- Configure Currency Setup

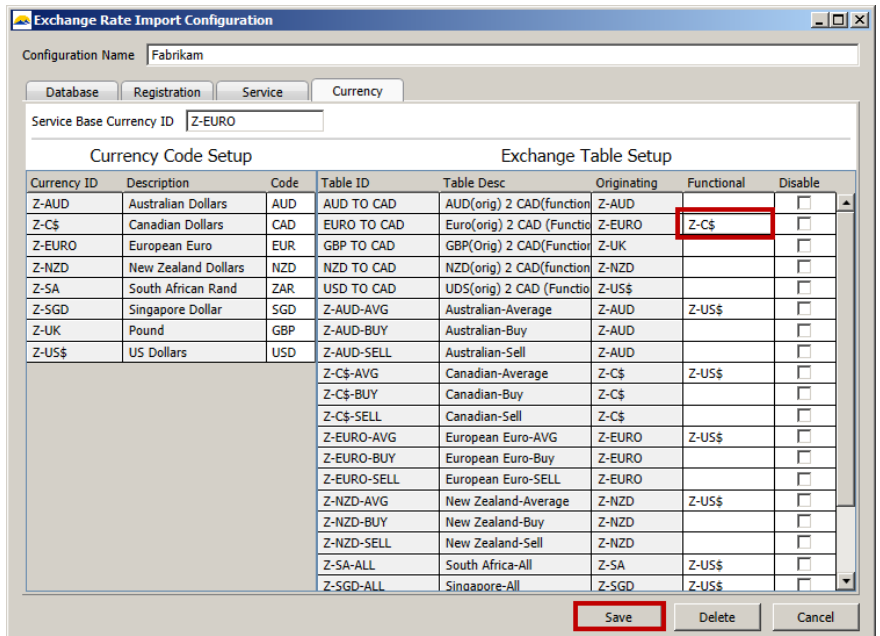
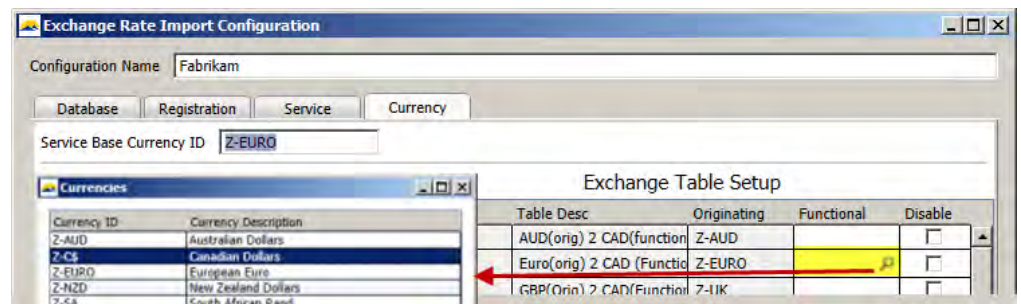
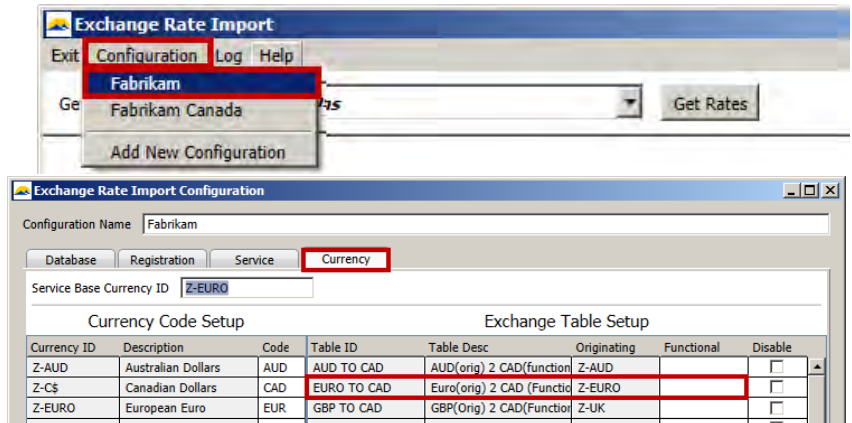
- Click on the Currency tab

- Locate the Exchange Table ID to be added.

In this example we will add the EURO to CAD.

- Select the Functional Currency ID

**Notice** that when you mouse over the Functional field a looking glass icon activates to permit the user to lookup the Functional Currency ID.



- Save the Configuration

## Chapter 7: Historical Rates Download ECB

The ECB has a 90 historical rates library and a "Since 1999" library. To add a new exchange table to an existing Configuration ID for the Exchange Rate Import, start the Exchange Rate Import program by going to:

**[Start >> All Programs >> Olympic Systems >> Exchange Rate Import](#)**

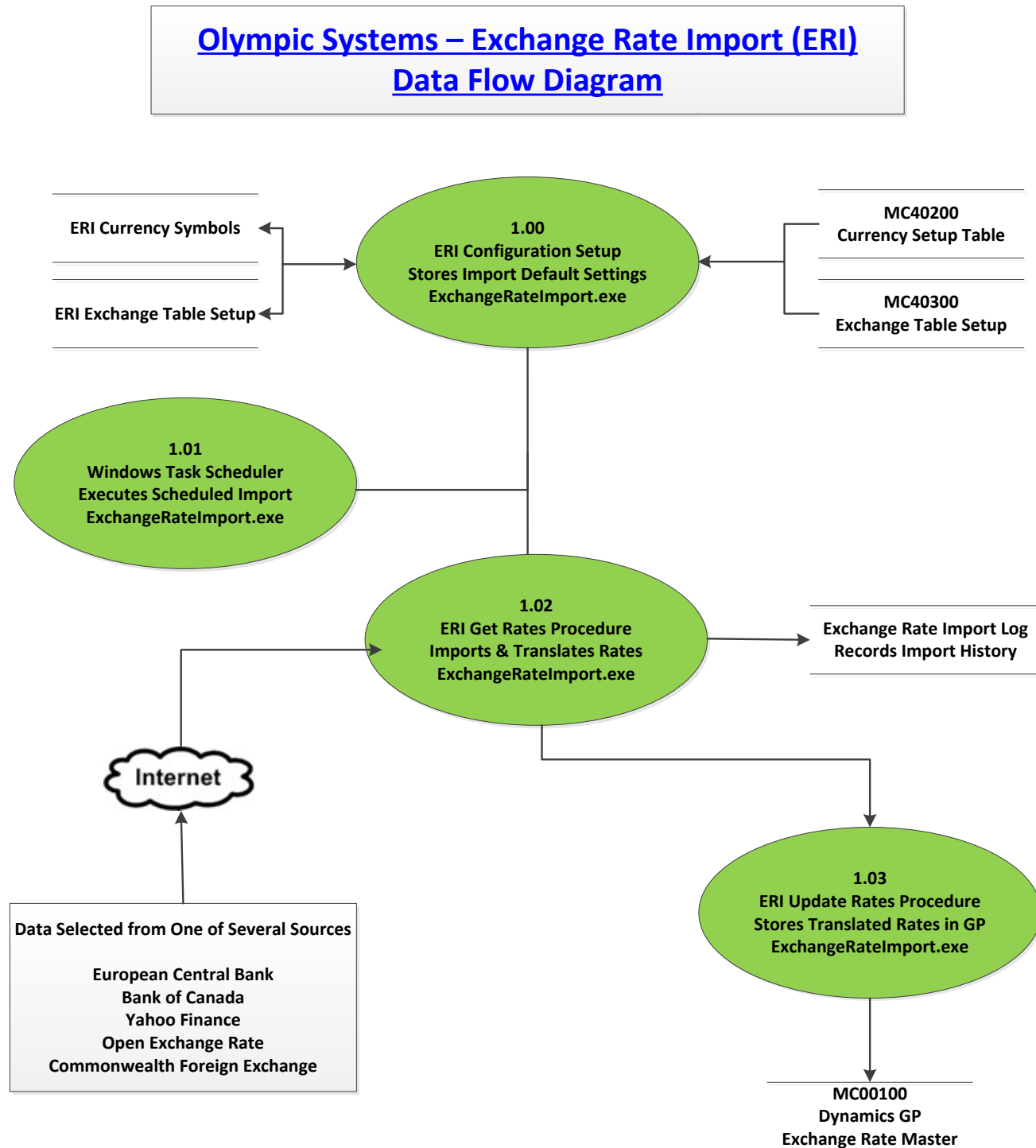
---

**Note:** Exchange Table setup must first be completed in Dynamics GP.

<http://www.ecb.europa.eu/stats/eurofxref/eurofxref-hist-90d.xml>

<http://www.ecb.europa.eu/stats/eurofxref/eurofxref-hist.xml>

## Appendix A. Olympic Systems Exchange Rate Import (ERI) Data Flow Diagram



## Appendix B. EBC 90-Day Historical Exchange Rate Import (ERI)

This step is used to back flush exchange rates into GP for the past 90 days. It is a process that should only be used with directions from Olympic Support Staff.

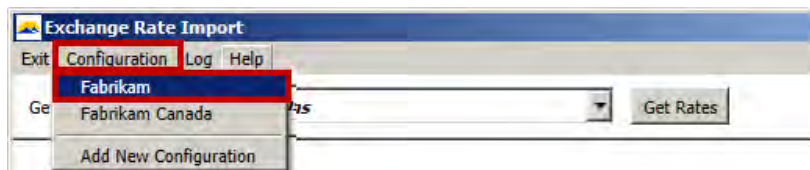
1. Launch Olympic Systems Exchange Rate Import

Start > All Programs > Olympic Systems > Exchange Rate Import

2. Edit the existing Configuration

Click Configuration

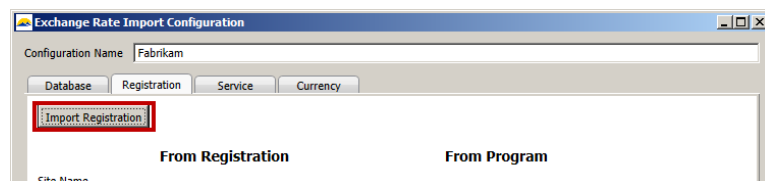
Then Select the Configuration



**Note:** Users may have one or more Configuration ID pulling from either the same source or from different sources

3. Configure Registration

Click on the **Registration** tab.

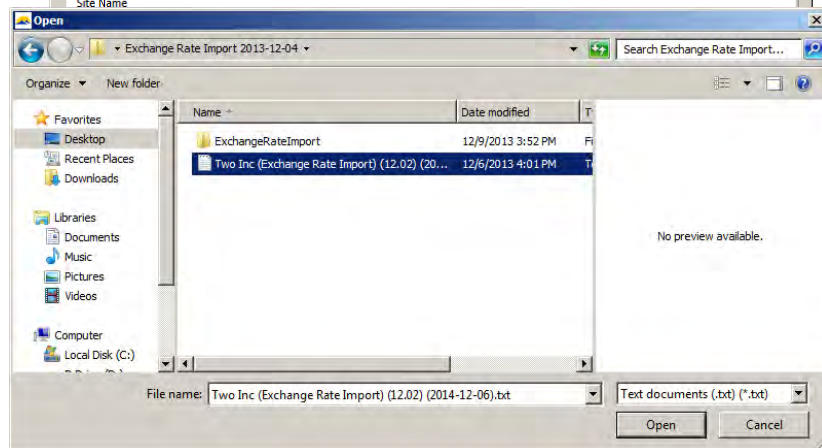


Click on the **Import Registration** button:

In the Open window path to the location of the Exchange Rate Import registration token that was provided when you purchased your software.

Select the token file.

Click Open



Registration Information will be displayed with a **“Registration is valid”** message.

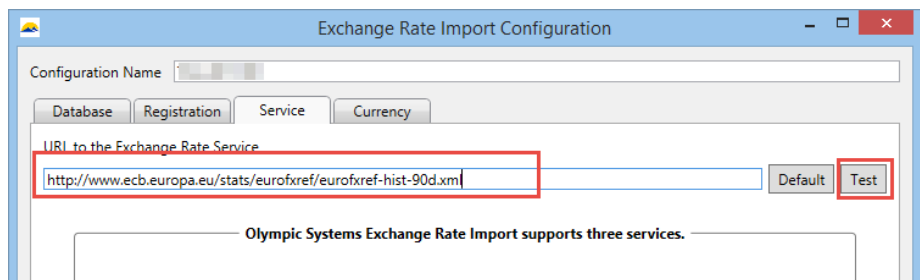


**Note:** the Registration Token designates the data source that can be used.  
Each Configuration ID can connect with a unique registration and data source if needed.

If you receive **“Registration is invalid”** message – please send a screen shot of this window to either your Service Provider or call Olympic Systems at 206-547-5777 ext 119 for assistance.

#### 4. Configure Import Service

Click on the Service tab

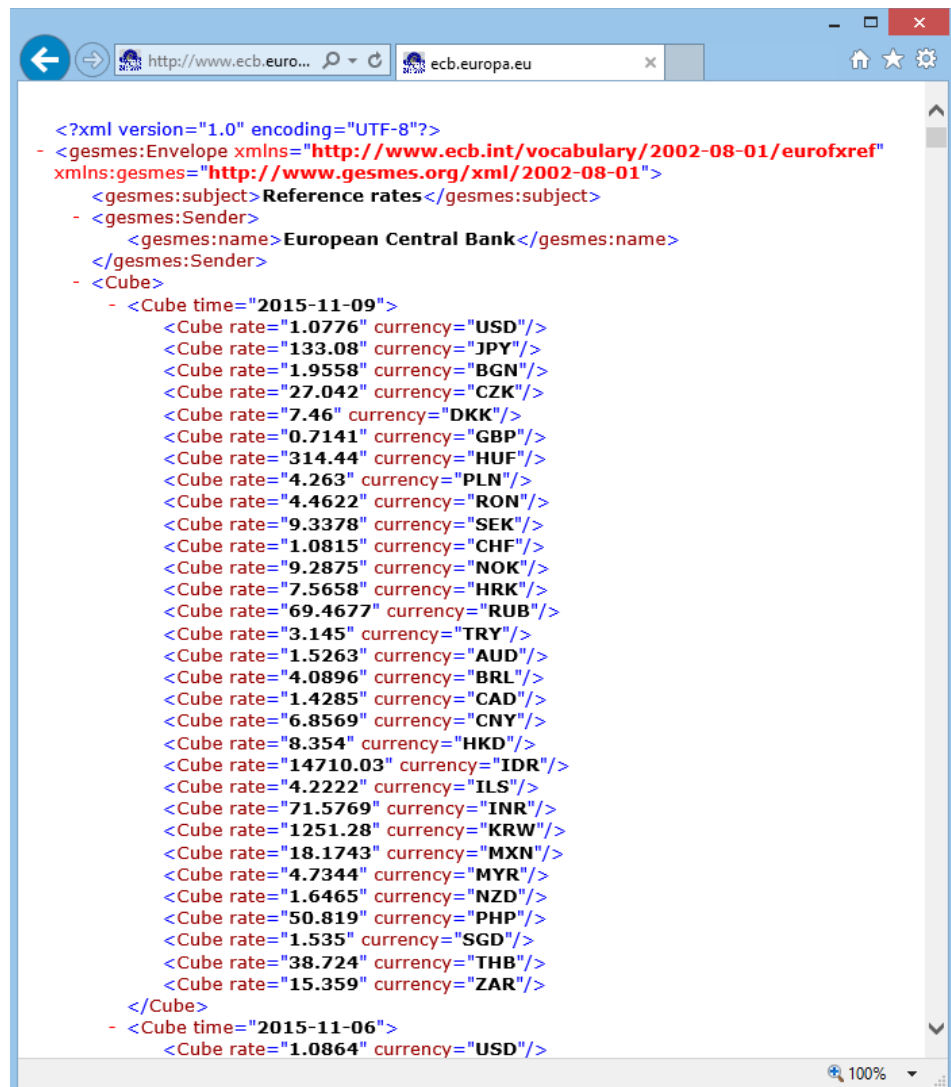


Type the following URL:

<http://www.ecb.europa.eu/stats/eurofxref/eurofxref-hist-90d.xml>

Test the Import Service by Clicking the Test Button

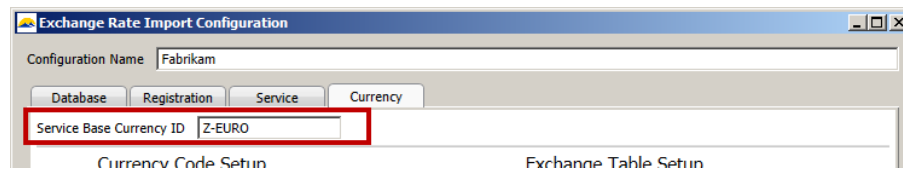
If your connection from the server to the service are correct you should receive a results window like this:



## 5. Configure Currency Setup

Click on the Currency tab

### Assign Service Base Currency



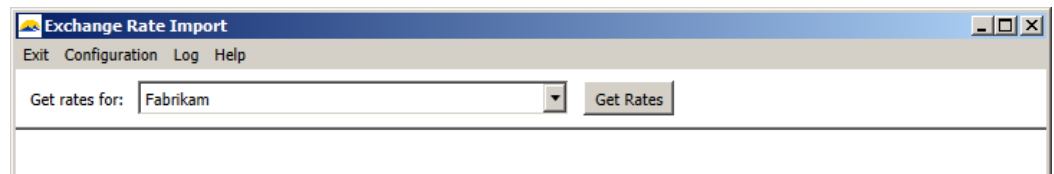
Enter the Currency ID for Euros.

Click the Save button

## 6. Manual Execution of the Exchange Rate Import

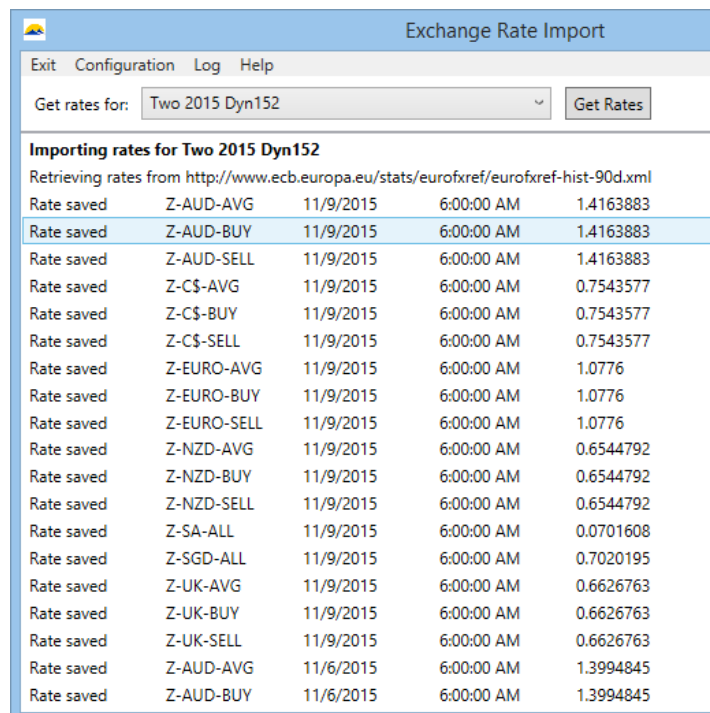
To manually execute the Exchange Rate Import, start the Exchange Rate Import program by going to:  
[Start >> All Programs >> Olympic Systems >> Exchange Rate Import](#)

**Select a Configuration ID**  
User may select an individual configuration id or all



**Click Get Rates**

The window will display a message indicating status of the import.

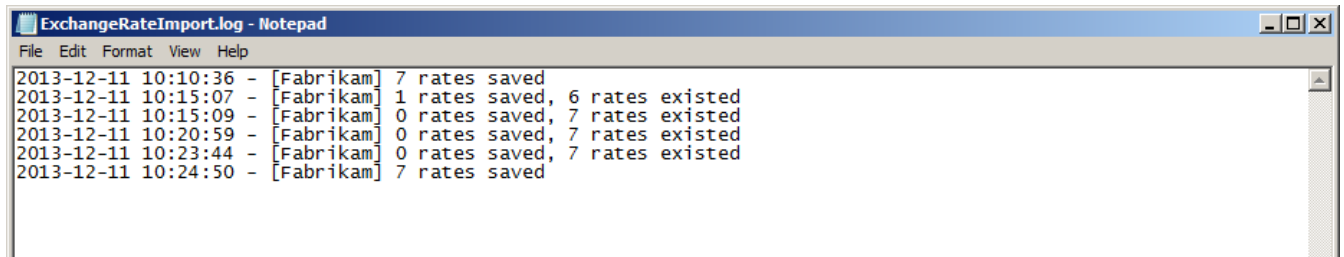


## 7. Review Log File for Exchange Rate Import

To view Import Log File for the Exchange Rate Import, start the Exchange Rate Import program by going to:

**Start >> All Programs >> Olympic Systems >> Exchange Rate Import**

### Select Log and View



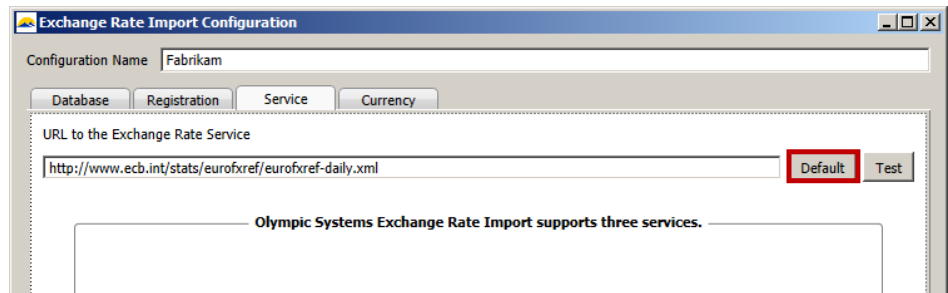
A Log file named ExchangeRateImport.log will be created in the C:\ProgramData\Olympic Systems\Exchange Rate Import directory. The log file will show import history.

## 8. Re-Configure Import Service

Click on the Service tab

Click the Default button

The software will default the URL to the Exchange Rate Service.



### Test the Import Service

Click the Test button

